Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

9 Nov 2026

DIVISION MEMORANDUM
No. 550 s. 2026

ALLOCATION OF HUMAN RESOURCE DEVELOPMENT (HRD) FUNDS TO THE SCHOOLS OF LEMERY SUB-OFFICE AND MATAASNAKAHOY SUB-OFFICE

To: Assistant Schools Division Superintendent
Chiefs, CID, and SGOD
Education Program Supervisors
Public Schools District Supervisors/ Coordinators
Elementary and Secondary Schools Heads
All Others Concerned

1. Pursuant to the enclosure of **DepEd Order No. 021, s. 2018**, titled *Implementing Guidelines on the Allocation and Utilization of the Human Resource Development (HRD) Funds for Personnel in Schools and Learning Centers*, this memorandum is issued to provide guidance on the allocation of HRD funds to eligible schools.

2. The guidelines aim to promote and support the professional development and career growth of personnel in schools and learning centers, including teaching personnel performing managerial, supervisory, and administrative functions at the Schools Division, Regional, and Central Offices.

3. Relative thereto, this Schools Division Office shall download funds from the 2026 Human Resource Development (HRD) Fund to the schools under the Lemery Sub-Office and Mataasnakahoy Sub-Office to support the implementation of their quality-assured Professional Development Programs scheduled on December 17-18, 2026, in their respective sub-offices.

4. Attached to this Memorandum is the list of beneficiary schools and the corresponding amount of HRD funds to be downloaded to each school.

5. For clarification and other concerns, please contact Evelyn C. De Sagun, SEPS-HRD, through Facebook Messenger or through the Human Resource Development Section (HRDS).

6. Immediate dissemination of and compliance with this Memorandum are desired.

MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent

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Encl.: as stated
Reference: DepEd Order No. 021, s. 2018
To be indicated in the Perpetual Index under the following subject:

Issuances: Division Memorandum

ECS/Allocation of Human Resource Development (HRD) Funds to the Schools of Lemery Sub-Office and Mataasnakahoy Sub-Office /R2-157452/ 11/09/2026

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ATTACHMENT

ALLOCATION OF HUMAN RESOURCE DEVELOPMENT (HRD) FUNDS TO THE SCHOOLS OF LEMERY SUB-OFFICE AND MATAASNAKAHOY SUB-OFFICE

LEMERY SUB-OFFICE

Participants/ Schools	Male	Female	Total	Allotment per School Meals: ₱600.00 per day × 2 days = ₱1,200.00 Supplies: ₱300.00 per participant Total Allotment: ₱1,500.00 per participant
Arumahan ES	1	2	3	4,500
Ayao-iyao ES	0	4	4	6,000
Bagong Paraiso ES	0	3	3	4,500
Bukal ES	0	4	4	6,000
Dayapan ES	0	3	3	4,500
Dita ES	0	3	3	4,500
Dona Matilde MES	0	4	4	6,000
Esteban Vito MES	0	3	3	4,500
Gulod ES	0	3	3	4,500
Lemery Pilot ES	3	6	9	13,500
Mahayahay ES	0	4	4	6,000
Marcos Catibog MES	2	1	3	4,500
Masalisi ES	0	3	3	4,500
Mayasang ES	0	3	3	4,500
Niogan ES	1	2	3	4,500
Payapa ES	1	3	4	6,000
Payapa Ibaba ES	1	2	3	4,500

R. Venturanza CS	0	4	4	6,000
Sambal ES	0	4	4	6,000
San Isidro Labac ES	0	3	3	4,500
San Isidro Itaas ES	0	3	3	4,500
Sinisian ES	1	3	4	6,000
Talaga ES	0	4	4	6,000
Tubuan ES	1	2	3	4,500
V. Ornales ES	0	3	3	4,500
	11	79	90	
Total			**90**	**135,000.00**

MATAASNAKAHOY SUB-OFFICE

SCHOOL	M	F	TOTAL	Amount Allotted per School Meals: ₱600.00 per day × 2 days = ₱1,200.00 Supplies: ₱300.00 per participant Total Allotment: ₱1,500.00 per participant
Paaralang Elementraya ng Bayorbor	1	9	10	15,000.00
Bubuyan ES		10	10	15,000.00
Paaralang Elementraya ng Calingatan		11	11	16,500.00
Paaralang Elementraya ng Kinalaglagan		11	11	16,500.00

Paaralang Elementraya ng Loob		8	8	12,000.00
Paaralang Elementraya ng Lumanglipa	2	10	12	18,000.00
Paaralang Sentral ng Mataasnakahoy	5	47	52	78,000.00
Paaralang Elementraya ng Nangkaan		10	10	15,000.00
Santol-Manggahan ES	3	15	18	27,000.00
San Sebastian ES		10	10	15,000.00
Upa Primary School		10	10	15,000.00
Bayorbot NHS	11	32	43	64,500.00
Mataasnakahoy NHS	8	37	45	67,500.00
Mataasnakahoy SHS	7	22	29	43,500.00
TOTAL	37	242	279	**418,500.00**